



City of Sansom Park

5705 Azle Avenue
Fort Worth, Texas 76114
Phone (817) 626-3791
Fax (817) 625-4344

New Service [] Clean & Show []
(Nuevo servicio) (limpio y espectáculo)

Application for Water/Sewer Service – Residential Service

(Solicitud de Servicio de Agua / alcantarillado - Servicio Residencial)

Applicant Name: _____
(Nombre del solicitante)

Service Address: _____
(Dirección de Servicio)

Billing Address: _____
(Dirección De Envío)

Phone #: _____ Mobile #: _____
(Teléfono #): (móvil #)

Applicants DL# _____
(Solicitante DL#)

Name and number of emergency contact: _____
(Nombre y número de contacto de emergencia)

PROPERTY OWNER INFORMATION

(información propietario)

(this section must be filled out completely if leasing)
(esta sección debe ser llenada por completo es el arrendamiento)

Owner/Leasing Company: _____
(Propietario / empresa de leasing)

Address: _____
(Dirección)

Telephone: _____
(teléfono)

Request for Personal Information to be kept confidential?
(solicitud de información personal que se mantengan confidenciales)

Yes [] No []
(sí)

Signature of Applicant _____
(firma del solicitante)

Date _____
(fecha)

(office use only)

Date Deposit Paid #: _____ Receipt # _____ By: _____



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Terms of Service for Residential Water/Sewer Utilities

1. Utility Billing:
 - a. Deposit of \$125.00 + service fee of \$25.00 is required prior to services being connected. Only the deposit of \$125.00 will be refunded to your final bill.
 - b. Payment is due not later than the 15th of each month.
 - c. Any balance not paid by 5:00 p.m. on the 15th will receive a late notice with late fee assessed and stated disconnect date.
 - d. To avoid disconnection – pay balance in full by 5:00 p.m. the day prior to disconnect day or a reconnect fee will be assessed.
 - e. If service has been disconnected and water is turned back on by customer, a meter tampering fee will be assessed and criminal charges may be filed. All past due balances and meter tampering fee of \$100.00 will have to be paid to have water service restored.
 - f. Utility bills can be paid online at www.sansompark.org, click on the Utility Billing page or go to www.trafficpayment.com.
2. There will be a \$35.00 return check fee for all returned checks. If three (3) checks are returned to the same account checks will not be accepted as payment to the utility account.
3. If at any time this property is used as residential rental property, the property owner will be required to obtain a ***Certificate of Occupancy*** before utilities will be connected for tenants.

(applicant initial)

4. By signing below you will accept full responsibility for all damage/tampering of the meter that serves this address.

Applicant Printed Name

Date

Applicant Signature

Address of Requested Utilities



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USEFUL INFORMATION

The City's website is a source of useful information – www.sansompark.org

City Offices:

City Hall – (817) 626-3791

Police Dept. (non-emergency) (817) 626-1927

Fire Dept. (non-emergency) (817) 984-1408

Public Works – (817) 420-9787

Animal Control – (817) 626-1927

City Council meetings are held on the 3rd Thursday of each month. The agenda's for each month are posted on the outside bulletin board and city web page 72 hours before each meeting.

Garage Sales:

- a. A permit in the amount of \$5.00 is required before conducting a garage sale.
- b. Garage sale duration is a maximum of three (3) consecutive days and not to exceed one per calendar month.
- c. Only four (4) garage sales are allowed during any calendar year.
- d. Only one sign is allowed and must be located on the property conducting the garage sale.

Garbage Pickup:

- a. Garbage is picked up on Wednesdays and Saturdays.
- b. Needs to be curbside no later than 7:00 a.m. on day of pickup.
- c. Reasonably contained and not to exceed three (3) cubic yards in total volume.
- d. Not have any individual item exceeding fifty (50) pounds.
- e. For bulk pickups larger than listed above, please call Progressive Waste at 817-222-2221.

Animal Control:

- a. A city license is required for dog/cats and must be renewed annually.
- b. The fee for the license is \$5.00 for unaltered dog/cats or \$3.00 for altered dog/cat.
- c. The total allowable number of animals at a property is five (5).

Permits/Inspections:

- a. Permits and inspections are required for all new construction, remodels, alterations and demolitions.
- b. Examples of required permits/inspections: residential housing, fences, accessory buildings (over 120 sq. ft.), water heater change out, HVAC installation/change out, window change out, roofing that includes new decking. This list is not conclusive. Please call City Hall to inquire if the work you are doing requires a permit. If work is started prior to obtaining a permit the permit fee may be doubled and penalties may be assessed to the applicant.
- c. Examples of work that does not require permits/inspections: painting, wallpapering, tile work, carpeting, counter tops, installing/change out of appliances, replace toilets. This list is not conclusive. Please call City Hall to inquire if the work you are doing requires a permit. If work is started prior to obtaining a permit the permit fee may be doubled and penalties may be assessed to the applicant.