



# City Council

(sitting as the Building Board of Appeals)

## Special Session

## Agenda Packet

November 19, 2015

**CITY OF SANSOM PARK  
CITY COUNCIL  
(sitting as the Board Board of Appeals)  
Special Session  
November 19, 2015  
6:45 P.M.**

**ATTENDANCE SHEET**

Jim Barnett, Jr., Member	_____
Crystal Harris, Member	_____
Willie Roach, Member	_____
Jerry Sewall, Member	_____
Jim Barnett, Sr., Member	_____
Tanya Gregory, Member	_____

**Staff:**

Greg Hutson, City Administrator	_____
Lee Thomas, City Attorney	_____
Wendy Blocker, City Secretary	_____
Allen Richards, Fire Chief	_____
Randy Driver, Police Chief	_____
Ron Douglas, Community Development	_____



**CITY OF SANSOM PARK**  
**City Council (sitting as the Building Board of Appeals)**  
**Agenda**  
**Special Session – 6:45 p.m.**  
**November 19, 2015**

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The Sansom Park City Council (sitting as the Building Board of Appeals) will hold a Special Session at 6:45 p.m. in the City Hall Council Chambers, 5705 Azle Avenue, Sansom Park, Texas on Thursday, November 19, 2015. This meeting is open to the public and subject to the Open Meeting Laws of the State of Texas. The City Council Regular Session will convene immediately following the meeting of the Building Board of Appeals.

*Pursuant to Section 551.071 of the Texas Government Code, the Council may convene an Executive Session at any time during the meeting as deemed necessary to obtain advice from the City Attorney regarding any posted agenda item.*

**I. CITY COUNCIL SPECIAL SESSION (sitting as the Building Board of Appeals) – 6:45 P.M.**

- A. Discuss and consider approval of the minutes from the special session held of the Building Board of Appeals on October 15, 2015 as presented.**

**ADJOURN**

**Certification:**

I hereby certify that the above notice was posted on the bulletin board, at the Sansom Park City Hall, 5705 Azle Avenue, Sansom Park, Texas, 76114, on \_\_\_\_\_, \_\_\_\_\_, 2015 \_\_\_\_\_am/pm and remained so posted at least 72 hours before said meeting was convened. **NOTICE:** Sansom Park City Hall is wheelchair accessible and special parking is available on the North side of the building. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's Office a minimum of 24 hours before the meeting and every effort will be made to provide reasonable accommodations.

\_\_\_\_\_  
Wendy Blocker, City Secretary

**NOTICE:** A quorum of the Crime Control and Prevention District Board of Directors, the Planning and Zoning Commission, and the Zoning Board of Adjustment will be present at this meeting; however, none of these Boards will take action on any items on this posted agenda.

*Certification of Notice of Meeting was removed on \_\_\_\_\_, 2015 at \_\_\_\_\_ a.m./p.m. by \_\_\_\_\_*



# Sansom Park City Council (sitting as the Building Board of Appeals)

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## **AGENDA REPORT**

**Meeting Date:** November 19, 2015

**Agenda Item:** I. -A

**Staff Contact:** Wendy Blocker, City Secretary

**E-mail:** [wblocker@sansompark.org](mailto:wblocker@sansompark.org)

**Phone:** 817-626-3791 ext.118

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**SUBJECT:** Discuss and consider approval of the minutes of the Special Session held of the Building Board of Appeals on October 15, 2015, as presented.

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### **BACKGROUND:**

Attached are the City Council (sitting as the Building Board of Appeals) minutes from the Special Session held on October 15, 2015, as presented.

### **FINANCIAL IMPACT:**

There is none.

### **RECOMMENDATION:**

Staff recommends Building Board of Appeals consideration of the minutes as presented.

*City of Sansom Park City Building Board of Appeals Minutes  
Special Session – 7:00 p.m.  
Thursday, October 15, 2015*

**SPECIAL SESSION (sitting as the Building Board of Appeals) – 7:00 P.M.**

Member Barnett, Jr. called the Special Session to order at 7:02 p.m.

***City Building Board of Appeals Present:***

Jim Barnett, Jr., Member  
Crystal Harris, Member  
Jerry Sewall, Member  
Jim Barnett, Sr., Member  
Tanya Gregory, Member  
Willie Roach, Member

***City Building Board of Appeals Absent:***

NONE

*For the record Member Barnett Jr. called roll for Staff Members present.*

***City Staff Present:***

Greg Hutson, City Administrator  
Wendy Blocker, City Secretary  
Ron Douglas, Community Development Director  
Randy Driver, Police Chief  
Nader Jeri, Building Official/Inspector

Member Jim Barnett, Jr. advised item B would be discussed first.

**B. Discuss, Consider and Act Regarding An Extension of time before a Substandard Enforcement Action for structure(s) located at West 50 feet of Lot 2, Block 10, Sansom Park Addition, More Commonly known as 5537 Terrance Trail, Sansom Park, Texas. Possible action may include, but is not limited to, requiring the structure(s) to be secured, vacated, repaired, removed or demolished and the occupants thereof relocated.**

Member Jim Barnett, Jr. opened this item for discussion and asked Building Official Nader to present to the Board the report regarding the structure of the said 5537 Terrance Trail. Building Official Nader advised although he had not made entry to the home the outside condition was considered to be substandard. At this time, it was of his opinion that this property could not be brought to code within the 90 days that was granted on July 16, 2015.

Property owner Doyle Simpson, Jr. advised the Board that due to time restraints from working he has been unable to meet the deadline and was requesting additional time. Mr. Simpson advised that he has made some repairs in the last five (5) months.

After discussion, Member Jim Barnett, Sr. made the Motion to grant an extension of 90 days for repairs, second by Member Jerry Sewall. The Board voted 4-2 to grant the extension, extension expires on January 15, 2016; Member Jim Barnett, Jr. and Member Willie Roach were opposed to the extension. Motion carried 4-2.

**A. Discuss and consider approval of the minutes from the special session held of the Building Board of Appeals on July 16, 2015 as presented.**

Board Member Crystal Harris made a Motion to approve the minutes as presented, second by Tanya Gregory, the Board voted unanimously to approve the minutes as presented. Motion carried 6-0.

As there was no further business for the Board of Appeals meeting was adjourned at 7:20 pm and City council called their regularly scheduled meeting to order.

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Mayor Jim Barnett, Jr.

ATTEST:

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Wendy Blocker, City Secretary