



City Council

(sitting as the Building Board of Appeals)

Special Session

Agenda Packet

September 1, 2016

**CITY OF SANSOM PARK
CITY COUNCIL
(sitting as the Board Board of Appeals)
Special Session
September 1, 2016
6:45 P.M.**

ATTENDANCE SHEET

Jim Barnett, Jr., Member	_____
Crystal Harris, Member	_____
Donna Bell, Member	_____
Jerry Sewall, Member	_____
Jim Barnett, Sr., Member	_____
Tanya Gregory, Member	_____

Staff:

Greg Hutson, City Administrator	_____
Lee Thomas, City Attorney	_____
Wendy Blocker, City Secretary	_____
Allen Richards, Fire Chief	_____
Randy Driver, Police Chief	_____
Ron Douglas, Community Development	_____



CITY OF SANSOM PARK
City Council (sitting as the Building Board of Appeals)
Agenda
Special Called Session – 6:45 p.m.
September 1, 2016

The Sansom Park City Council (sitting as the Building Board of Appeals) will hold a Special Session at 6:45 p.m. in the City Hall Council Chambers, 5705 Azle Avenue, Sansom Park, Texas on Thursday, September 1, 2016. This meeting is open to the public and subject to the Open Meeting Laws of the State of Texas.

CITY COUNCIL SPECIAL SESSION (sitting as the Building Board of Appeals) – 6:45 P.M.

I. CALL TO ORDER / ROLL CALL

Call to order and announce a quorum is present.

II. Discuss and consider approval of the minutes from the special session held of the Building Board of Appeals on August 18, 2016, as presented.

ADJOURN

Certification:

I hereby certify that the above notice was posted on the bulletin board, at the Sansom Park City Hall, 5705 Azle Avenue, Sansom Park, Texas, 76114, on _____, _____, 2016 _____ am/pm and remained so posted at least 72 hours before said meeting was convened. **NOTICE:** Sansom Park City Hall is wheelchair accessible and special parking is available on the North side of the building. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's Office a minimum of 24 hours before the meeting and every effort will be made to provide reasonable accommodations.

Wendy Blocker, City Secretary

NOTICE: A quorum of the Crime Control and Prevention District Board of Directors, the Planning and Zoning Commission, and the Zoning Board of Adjustment will be present at this meeting; however, none of these Boards will take action on any items on this posted agenda.

Certification of Notice of Meeting was removed on _____, 2016 at _____ a.m./p.m. by _____.



Sansom Park City Council (sitting as the Building Board of Appeals)

AGENDA REPORT

Meeting Date: September 1, 2016

Agenda Item: II

Staff Contact: Wendy Blocker, City Secretary

E-mail: wblocker@sansompark.org

Phone: 817-626-3791 ext.118

SUBJECT: Discuss and consider approval of the minutes of the Special Session held of the Building Board of Appeals on August 18, 2016, as presented.

BACKGROUND:

Attached are the City Council (sitting as the Building Board of Appeals) minutes from the Special Session held on August 18, 2016, as presented.

FINANCIAL IMPACT:

There is none.

RECOMMENDATION:

Staff recommends Building Board of Appeals consideration of the minutes as presented.

ATTACHMENTS

- August 18, 2016 Minutes

*City of Sansom Park City Building Board of Appeals Minutes
Special Session – 6:30 p.m.
Thursday, August 18, 2016*

SPECIAL SESSION (sitting as the Building Board of Appeals) – 6:30 P.M.

Chairman Jim Barnett, Jr. called the Special Session to order at 6:31 p.m.

City Building Board of Appeals Present:

Jim Barnett, Jr., Chairman
Jerry Sewall, Member
Tanya Gregory, Member
Donna Bell, Member

City Building Board of Appeals Absent:

Crystal Harris, Member
Jim Barnett, Sr., Member

City Staff Present:

Greg Hutson, City Administrator
Wendy Blocker, City Secretary
Randy Driver, Police Chief
Dottie Palumbo, Bojorquez Law Firm
Barry Barber, Building Official

II. Discuss and consider approval of the minutes from the special session held of the Building Board of Appeals on November 19, 2015 as presented.

Board Member Jerry Sewall made a Motion to approve the minutes as presented, second by Member Donna Bell. The Board voted unanimously to approve the minutes from the special session held on November 19, 2015, as presented. Motion carried 4-0.

III. Discuss, consider and act upon the Substandard Enforcement Actions for structure(s) located at West 50 feet of Lot 2, Block 10, Sansom Park Addition, more commonly known as 5537 Terrace Trail, Sansom Park, Texas; possible action may include but is not limited to, requiring the structure(s) to be secured, vacated, repaired, removed or demolished.

Chairman Barnett, Jr. opened on the item and requested attorney, Dottie Palumbo give a status of the Order of Demolition. Ms. Palumbo advised an Order of Demolition was filed on July 16, 2015 and on October 15, 2015 the Board granted the property owner an extension of ninety (90) days to repair property to code standards. The owner failed to have any repairs within the ninety (90) days that was granted and Building Official, Barry Barber made a report on May 19, 2016 that showed the property was still in substandard state and his report also stated several items which are in need of repair. Staff requests the Board to Order Demolition of the property located at 5537 Terrace Trail with thirty (30) day notice. This would allow the owner to demolish the property themselves or if on the 31st day the City will demolish the property and a lien filed to the property's deed records on file with Tarrant County, Texas. Additionally, that within fifteen (15) days a status report on the progress from the Building Official should be reported to City Council. However, at the fifteen (15) day progress report the Building Official does not find adequate repairs to make the exterior structure sound by meeting the codes of the roof, windows, and debris on the property then the Board will deem to demolish on the 31st day as the Order is presented hereto. Doyle

Simpson, the property owner was not present, however his common law spouse, Molly Rhymes of 2212 Andover Street, Sansom Park, Texas was present on his behalf and stated that the former Building Official, Nader Jeri would not allow any permits to be issued and that is why nothing had been repaired on the house. Ms. Rhymes also stated that she agrees to take the next fifteen (15) days to repair all necessary items that the Board has stated for the roof, windows and debris surrounding the exterior of the house. Ms. Rhymes also agrees that she will not come back for an extension of time if within these next fifteen (15) days no repairs have been made to bring the property to the code.

Chairman Barnett, Jr. made a motion to Order the Demolition of the property at 5537 Terrace Trail, second by Member Sewall. The Board voted unanimously to Order the Demolition for structure(s) located at West 50 feet of Lot 2, Block 10, Sansom Park Addition, more commonly known as 5537 Terrace Trail, Sansom Park, Texas. Motion carried 4-0.

As there was no further business for the Board of Appeals meeting was adjourned at 6:54 pm.

Chairman Jim Barnett, Jr.

ATTEST:

Wendy Blocker, City Secretary