

**MINUTES OF THE CITY COUNCIL REGULAR SESSION HELD** Thursday, August 18, 2016 at 7:00 p.m. in the City Council chambers, 5705 Azle Ave., Sansom Park, Texas.

***City Council Members Present:*** Jim Barnett, Jr., Mayor  
Donna Bell, Place 1  
Jerry Sewall, Place 2  
Tanya Gregory, Place 4  
Crystal Harris, Mayor Pro-Tem (joined at 7:10pm)

***City Staff Present:*** Lee Thomas, City Attorney  
Greg Hutson, City Administrator  
Wendy Blocker, City Secretary  
Ron Douglas, Community Development Director  
Randy Driver, Police Chief  
Dottie Palumbo, Bojorquez Law Firm  
Jack Thompson, Orasi Development

***Absent:*** Jim Barnett, Sr., Place 3  
Allen Richards, Fire Dept.

**CALL TO ORDER**

Mayor Jim Barnett, Jr. called regular meeting to order at 7:00 pm with a quorum present.

**INVOCATION**

Invocation was given by Jim Barnett, Jr.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance and the Texas Pledge were both recited.

**PUBLIC INPUT**

There was none.

**MAYOR AND CITY COUNCIL REPORTS AND PRESENTATIONS**

Chief Driver presented a Certificate of Recognition to both Lieutenant Wilkerson and Officer Mills for their heroic and outstanding duties performed on July 11, 2016.

**CONSENT AGENDA**

*Items on the Consent Agenda are routine and administrative in nature. As such, these items are considered for approval by a single motion and vote without discussion. Council Members can remove an item or items from the agenda, so it can be considered separately, and/or add any item to be considered as part of the Consent Agenda.*

**1. Consider approval of the Regular meeting minutes held on August 4, 2016, as presented** Member Jerry Sewall makes a motion to approve the consent agenda, second by Member Tanya Gregory. Council voted unanimously to approve the consent agenda as presented. Motion carried 3-0.

### **PUBLIC HEARINGS**

**1. Hold a public hearing and receive public input on the proposed 2016 Tax Rate.**

Mayor Barnett opened the public hearing at 7:07 p.m. Mayor Barnett requests Greg Hutson, City Administrator to address the Council on the tax rate being proposed.

Mayor Pro-Tem Crystal Harris has joined the meeting at 7:10 p.m.

As there was no public input Mayor Barnett closed the public hearing at 7:11 p.m.

**2. a. Hold a public hearing on the Abandonment, Vacation and Closure of a portion of Osage Street in the City of Sansom Park, Texas. The portion described as 50 (fifty) foot wide street and/or right-of-way of easement within the City of Sansom Park better described as Osage Street, lying and being situated between Azle Avenue and Yeary Street, being bounded on the North by the Southern line of Azle Avenue, bounded on the South by the Northern line of Yeary Street.**

Mayor Barnett opened the public hearing at 7:12 p.m.

Mayor Barnett requests that Jack Thompson address the Council regarding this item. Mr. Thompson advised that the development at 5103 Azle Avenue has a portion of Osage Street which will need to be abandoned and the right of way for Osage Street is owned by both Mr. David Melville and the Sansom Park Economic Development Corporation.

As there was no public input Mayor Barnett closed the public hearing at 7:14 p.m.

**b. Discuss and consider the adoption of Ordinance No. 511-16 an Ordinance of the City of Sansom Park, Texas providing for the abandonment, vacation and closure of a portion of Osage Street in the City of Sansom Park, Texas; providing for a public hearing; authorizing the City Administrator to execute any necessary documents; directing that the proceeds from the sale of the City's interest in said portion of said street be deposited in the street improvement fund of the City; and providing for severability.**

Member Sewall made a motion to adopt Ordinance No. 511-16, second by Mayor Pro-Tem Harris. Council voted unanimously to adopt Ordinance No. 511-16 an Ordinance of the City of Sansom Park, Texas providing for the abandonment, vacation and closure of a portion of Osage Street in the City of Sansom Park, Texas; providing for a public hearing; authorizing the City Administrator to execute any necessary documents; directing that the proceeds from the sale of the City's interest in said portion of said street be deposited in the street improvement fund of the City; and providing for severability. Motion carried 4-0.

**3. a. Hold a public hearing on the Abandonment, Vacation and Closure of an Alley located in Block 1 of the Robertson Hunter Addition in the City of Sansom Park, Texas. The portion is a 15 (fifteen) foot wide alley within the City of Sansom Park better described as a 15 (fifteen) foot alley that runs east and west across Block 1 of the Robertson Hunter Addition, between Lots 1 through 6 on the North and Lots 7 through 12 on the South, in the City of Sansom Park.**

Mayor Barnett opened the public hearing at 7:15 p.m. Mayor Barnett advised that this public hearing is in regards to the same development at 5103 Azle Avenue.

As there was no public input Mayor Barnett closed the public hearing at 7:15 p.m.

**b. Discuss and consider the adoption of Ordinance No. 512-16 an Ordinance of the City of Sansom Park, Texas, providing for the Abandonment, Vacation and Closure of an Alley located in Block 1 of the Robertson Hunter Addition in the City of Sansom Park, Texas; providing for a public hearing; authorizing the City Administrator to execute any necessary documents; directing that the proceeds from the sale of the City's interest in said portion of said Alley be deposited in the street improvement fund of the City; and providing for severability.**

Member Sewall made a motion to adopt Ordinance No. 512-16, second by Mayor Pro-Tem Harris. Council voted unanimously to adopt Ordinance No. 512-16 an Ordinance of the City of Sansom Park, Texas, providing for the Abandonment, Vacation and Closure of an Alley located in Block 1 of the Robertson Hunter Addition in the City of Sansom Park, Texas; providing for a public hearing; authorizing the City Administrator to execute any necessary documents; directing that the proceeds from the sale of the City's interest in said portion of said Alley be deposited in the street improvement fund of the City; and providing for severability. Motion carried 4-0.

### **NEW CITY BUSINESS**

**1. Mayor to announce the date, time and place of the second public hearing on the proposed 2016 Tax Rate.** Mayor Barnett advised that the second and final public hearing on the proposed 2016 Tax Rate will be held on Thursday, September 1, 2016 at 7:00 p.m. at the Sansom Park Council chambers located at 5705 Azle Avenue, Sansom Park, Texas.

**2. Discuss and consider approval of Resolution No. 988-16 a Resolution of the City Council of the City of Sansom Park, Texas adopting Financial Policies providing for prudent financial management of all funds to enable the City to maintain a long term stable and positive financial condition and provide guidelines for the planning and operation of the City's financial and debt related matters; and providing an effective date.** Mayor Barnett requests that Greg Hutson give Council information regarding this Resolution. Mr. Hutson advised the Council that by adopting this Resolution for financial policies it will increase the City's rating.

Member Sewall made a motion to adopt Resolution No. 988-16, second by Member Gregory. Council voted unanimously to adopt Resolution No. 988-16 a Resolution of the City Council of the City of Sansom Park, Texas adopting Financial Policies providing for prudent financial management of all funds to enable the City to maintain a long term stable and positive financial condition and provide guidelines for the planning and operation of the City's financial and debt related matters; and providing an effective date. Motion carried 4-0.

**3. Discuss and consider making a determination for the unlisted use and standards of Vapor Lounges and Shops pursuant to Section 2.5 A of the Zoning Ordinance and provide direction for staff and consultants.** Mayor Barnett requests Ms. Dottie Palumbo to advise Council on the recommendation from staff regarding Vapor Lounges and Shops. Ms. Palumbo advised Council that the permitted use table currently has no specification regarding whether or not to permit Vapor Lounges and Shops. Staff's recommendation is that a Vapor Lounge and Shops be permitted with a Specific Use Permit (SUP) through the zoning process. Additionally, all federal guidelines required are put into the regulations for the Vapor Lounges and Shops. Staff would come to Council with an area for proposal of an industrial district if Council would allow in the industrial district.

Member Sewall made a motion to require that Vapor Lounges and Shops submit a Specific Use Permit (SUP), second by Mayor Pro-Tem Harris. Council voted unanimously to require that Vapor Lounges and Shops submit a Specific Use Permit (SUP) and must go through the zoning process to determine the district in which this will be permitted. Motion carried 4-0.

4. Discuss possible amendments to Ordinance No. 398 an Ordinance regulating parking in residential areas: providing for a penalty clause: providing for a severability clause: and providing for publication and an effective date. Mayor Barnett requests Council and staff to review this Ordinance. No action taken by Council at this time.

5. Discuss and consider approving the appointments of Jim Barnett, Jr., Jerry Sewall and Donna Bell for a term ending September 1, 2018 to the Crime Control and Prevention District Board of Directors for the City of Sansom Park. Mayor Pro-Tem Harris made a motion to appoint Jim Barnett, Jr., Jerry Sewall and Donna Bell for term ending September 1, 2018 to the Crime Control and Prevention District Board of Directors, second by Member Gregory. Council voted unanimously to appoint Jim Barnett, Jr., Jerry Sewall and Donna Bell for a term ending September 1, 2018 to the Crime Control and Prevention District Board of Directors for the City of Sansom Park.

6. Discuss and consider approval of an Agreement with Angela Winkle to provide administrative consulting services for the City of Sansom Park, Texas and authorize the Mayor to execute said Agreement. Mayor Barnett advised the Council that Angela Winkle has trained the City Secretary, Wendy Blocker over the past year and now has retired from the City of Crowley. Mayor Barnett advised Council that with the resignation of Rachel Martinez that Wendy has taken over the payroll and human resources duties and Ms. Winkle will be able to assist with accounts payable until the position has been filled.

Member Sewall made a motion to approve the Agreement with Angela Winkle and authorize the Mayor to execute said Agreement, second by Member Donna Bell. Council voted unanimously to approve the Agreement with Angela Winkle to provide administrative consulting services for the City of Sansom Park, Texas and authorize the Mayor to execute said Agreement. Motion carried 4-0.

#### EXECUTIVE SESSION

Mayor Barnett convened into Executive Session at 7:37 p.m.

*A. Personnel Matters (the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of Public Officers or Employees)*

*Pursuant to Section 551.074-City Administrator*

Mayor Barnett reconvened into Open Session at 7:49 p.m.

#### ACTION FROM EXECUTIVE SESSION


No action from executive session

#### STAFF REPORTS –

- a. City Administrator – Greg Hutson presented his report.
- b. Community Development Director – Ron Douglas presented his report.
- c. Police Chief - Randy Driver presented his report.
- d. Fire Chief – Allen Richards was not present.

As there was no further business to discuss or consider, the Mayor adjourned the meeting at 7:58 p.m.

ATTEST:

  
\_\_\_\_\_  
Wendy Blocker, City Secretary

  
\_\_\_\_\_  
Jim Barnett, Jr., Mayor

