



City Council  
Regular Session  
Agenda Packet  
October 20, 2016

**CITY OF SANSOM PARK  
CITY COUNCIL  
Regular Session  
October 20, 2016  
7:00 P.M.**

**ATTENDANCE SHEET**

Jim Barnett, Jr., Mayor \_\_\_\_\_

Crystal Harris, Mayor Pro Tem \_\_\_\_\_

Council Member Donna Bell, Place 1 \_\_\_\_\_

Council Member Jerry Sewall, Place 2 \_\_\_\_\_

Council Member Jim Barnett, Sr., Place 3 \_\_\_\_\_

Council Member Tanya Gregory, Place 4 \_\_\_\_\_

**Staff:**

Angela Winkle, City Administrator \_\_\_\_\_

Lee Thomas, City Attorney \_\_\_\_\_

Wendy Blocker, City Secretary \_\_\_\_\_

Allen Richards, Fire Chief \_\_\_\_\_

Will Wilkerson, Interim Police Chief \_\_\_\_\_

Ron Douglas, Community Development \_\_\_\_\_



**CITY OF SANSOM PARK**  
**City Council Meeting Agenda**  
**Regular Session – 7:00 p.m.**  
**October 20, 2016**

The Sansom Park City Council will hold a Regular Session at 7:00 p.m. in the City Hall Council Chambers, 5705 Azle Avenue, Sansom Park, Texas on Thursday, October 20, 2016. This meeting is open to the public and subject to the Open Meeting Act.

*Pursuant to Section 551.071 of the Texas Government Code, the Council may convene an Executive Session at any time during the meeting as deemed necessary to obtain advice from the City Attorney regarding any posted agenda item.*

**REGULAR SESSION – 7:00 P.M.**

**I. CALL TO ORDER / ROLL CALL**

Call to order and announce a quorum is present.

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC INPUT**

*The City Council invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Council deliberation is permitted. Each person will have 3 minutes to speak.*

**V. MAYOR AND COUNCIL REPORTS, PRESENTATIONS AND PROCLAMATIONS**

City Secretary to administer Oath to Sansom Park Police Officer Malagon.

**VI. CONSENT AGENDA**

*Items on the Consent Agenda are routine and administrative in nature. As such, these items are considered for approval by a single motion and vote without discussion. Council Members can remove an item or items from the agenda, so it can be considered separately, and/or add any item to be considered as part of the Consent Agenda.*

1. Consider approval of the Regular meeting minutes held on October 6, 2016, as presented.

**VII. NEW BUSINESS**

1. Discuss and consider adoption of Resolution No. 993-16 a Resolution of the City Council of the City of Sansom Park, Texas Designating the following positions as authorized signatories on the various bank accounts of the City of Sansom Park, Texas subject to the signatory cards on file with each financial institution, Mayor, Mayor Pro-Tem, City Administrator, City Secretary, and Accounting Clerk; specifying the individuals holding such office and/or position; providing for the removal and addition of such individuals and repealing all Resolutions in conflict with this Resolution.

**VIII. STAFF REPORTS -**

1. Community Development Director
2. Interim Police Chief
3. Fire Chief

**ADJOURNMENT**

**Certification:**

I hereby certify that the above notice was posted on the bulletin board, at the Sansom Park City Hall, 5705 Azle Avenue, Sansom Park, Texas, 76114, on \_\_\_\_\_, \_\_\_\_\_, 2016 \_\_\_\_\_ am/pm and remained so posted at least 72 hours before said meeting was convened. **NOTICE:** Sansom Park City Hall is wheelchair accessible and special parking is available on the North side of the building. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's Office a minimum of 24 hours before the meeting and every effort will be made to provide reasonable accommodations.

\_\_\_\_\_  
Wendy Blocker, City Secretary

**NOTICE:** A quorum of the Crime Control and Prevention District Board of Directors, the Planning and Zoning Commission, the Zoning Board of Adjustment and the Building Board of Appeals will be present at this meeting; however, none of these Boards will take action on any items on this posted agenda.

*Certification of Notice of Meeting was removed on \_\_\_\_\_, 2016 at \_\_\_\_\_ a.m. /p.m. by*  
\_\_\_\_\_.



## Sansom Park City Council

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### AGENDA REPORT

**Meeting Date:** October 20, 2016

**Staff Contact:** Wendy Blocker, City Secretary

**Agenda Item:** VI-1

**E-mail:** [wblocker@sansompark.org](mailto:wblocker@sansompark.org)

**Phone:** 817-626-3791 ext.118

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**SUBJECT:** Consider approval of the Regular meeting minutes held on October 6, 2016, as presented.

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**BACKGROUND:**

Attached are the City Council minutes from the Regular meeting held on October 6, 2016, as presented.

**FINANCIAL IMPACT:**

There is none.

**RECOMMENDATION:**

Staff recommends Council consideration of the minutes as presented.

**ATTACHMENTS:**

- Minutes from October 6, 2016

**MINUTES OF THE CITY COUNCIL REGULAR SESSION HELD** Thursday, October 6, 2016 at 7:00 p.m. in the City Council chambers, 5705 Azle Ave., Sansom Park, Texas.

***City Council Members Present:*** Jim Barnett, Jr., Mayor  
Donna Bell, Place 1  
Jerry Sewall, Place 2  
Jim Barnett, Sr., Place 3  
Tanya Gregory, Place 4

***City Staff Present:*** Angela Winkle, Interim City Administrator  
Wendy Blocker, City Secretary  
Ron Douglas, Community Development Director  
Will Wilkerson, Interim Police Chief

***Absent:*** Crystal Harris, Mayor Pro-Tem  
Lee Thomas, City Attorney  
Allen Richards, Fire Dept.

**CALL TO ORDER**

Mayor Jim Barnett, Jr. called regular meeting to order at 7:00 pm with a quorum present.

**INVOCATION**

Invocation was given by Jim Barnett, Sr.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance and the Texas Pledge were both recited.

**PUBLIC INPUT**

There was none.

**MAYOR AND CITY COUNCIL REPORTS AND PRESENTATIONS**

**Interim Police Chief Will Wilkerson to provide information regarding National Take Back participation for Sansom Park residents.**

Interim Police Chief Wilkerson advised Council that Sansom Park Police Department would be participating in the National Take Back which allows residents to rid of their prescription or non-prescription medications which are in pill form no needles, sharps or liquids will be accepted. The event will be held at the Sansom Park Fire Department on Saturday, October 22, 2016 from 10am to 2pm.

## CONSENT AGENDA

*Items on the Consent Agenda are routine and administrative in nature. As such, these items are considered for approval by a single motion and vote without discussion. Council Members can remove an item or items from the agenda, so it can be considered separately, and/or add any item to be considered as part of the Consent Agenda.*

- 1. Consider approval of the Regular meeting minutes held on September 15, 2016, as presented.** Member Jim Barnett, Sr. made a motion to approve the consent agenda, second by Member Jerry Sewall. Council voted unanimously to approve the consent agenda as presented. Motion carried 4-0.

## PUBLIC HEARINGS

- 1. a. Hold a public hearing to receive public input on amending Appendix "A" of the Sansom Park Code of Ordinances, Master Fee Schedule; by adding various fees and amending Article A8.00 Utility Fees Water and Sewer Rates.**

Mayor Barnett opened the public hearing at 7:12 p.m.

As there was no public input Mayor Barnett closed the public hearing at 7:13 p.m.

- b. Discuss and consider adoption of Ordinance No. 515-16 an Ordinance of the City Council of the City of Sansom Park, Texas, Amending Appendix "A" of the Sansom Park Code of Ordinances, Master Fee Schedule; by adding various fees and amending Article A8.00 Utility Fees Water and Sewer Rates; providing for Severability, providing a Repealing clause; providing for Publication; and providing an Effective date.**

Member Tanya Gregory made a motion to adopt Ordinance No. 515-16 for water rates effective January 3, 2017 (January 2017 billing), second by Member Donna Bell. Council voted unanimously to adopt Ordinance No. 515-16 an Ordinance of the City Council of the City of Sansom Park, Texas, Amending Appendix "A" of the Sansom Park Code of Ordinances, Master Fee Schedule; by adding various fees and amending Article A8.00 Utility Fees Water and Sewer Rates; providing for Severability, providing a Repealing clause; providing for Publication; and providing an Effective date. Motion carried 4-0.

## NEW CITY BUSINESS

- 1. Discuss and consider adoption of Resolution No. 990-16 a Resolution adopting Purchasing Policy and Procedures for the Employees of the City; and providing an effective date.**

Mayor Barnett advised that Eddie Peacock the City Accountant has reviewed this policy and allow staff to conform with recommendations from the auditors on making purchases over certain dollar amounts and supervisors approval. Reducing check writing will save money and time for the accounting department in coding all transactions and having a report for tracking purchases for each department.

Member Barnett Sr. made a motion to adopt Resolution No. 990-16 effective October 6, 2016, second by Member Gregory. Council voted unanimously to adopt Resolution No. 990-16 a Resolution adopting Purchasing Policy and Procedures for the Employees of the City; and

providing an effective date. Motion carried 4-0.

**2. Discuss and consider adoption of Resolution No. 991-16 a Resolution adopting Public Information Act Policy and Procedures for the Employees of the City; and providing an effective date.**

Interim City Administrator Angela Winkle advised Council that having this policy in place for staff to have procedures in fulfilling a public information request. Interim Chief Police Wilkerson added at this time police officer's are not required to list their personal address to their drivers' license.

Member Barnett, Sr. made a motion to adopt Resolution No. 991-16 effective October 6, 2016, second by Member Gregory. Council voted unanimously to adopt Resolution No. 991-16 a Resolution adopting Public Information Act Policy and Procedures for the Employees of the City; and providing an effective date. Motion carried 4-0.

**3. Discuss and consider adoption of Resolution No. 992-16 a Resolution adopting a procedure to waive the late fee on a water account by making an application to request the Waiver of Penalties (Late Fees) on Water Accounts for Elderly Persons.**

Member Barnett, Sr. made a motion to adopt Resolution No. 992-16, second by Member Gregory. Council voted unanimously to adopt Resolution No. 992-16 a Resolution adopting a procedure to waive the late fee on a water account by an application to request the Waiver of Penalties (Late Fees) on Water Accounts for Elderly Persons. Motion carried 4-0.

**4. Discuss and consider approving the annual Holiday Schedule, as designated in the City of Sansom Park Personnel Manual, Section 500.007 Holidays.**

Mayor Barnett advised he and Angela will implement a policy that will allow police department and fire department to use their holidays at anytime approved by supervisors of each department as long as they are exhausted during the current fiscal year.

Member Gregory made a motion to approve the annual holiday schedule, second by Member Sewall. Council voted unanimously to approve the annual holiday schedule, as designated in the City of Sansom Park Personnel Manual, Section 500.007 Holidays. Motion carried 4-0.

**EXECUTIVE SESSION**

Mayor Barnett convened into Executive Session at 7:45 p.m.

***A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071 -***

***1. City of Sansom Park v. Aron Benjamin Goins, Cause No. 096-287851-16, in the District Court of Tarrant County, Texas, 96<sup>th</sup> Judicial District.***



***B. Personnel Matters (the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of Public Officers or Employees) Pursuant to Section 551.074 -***

***1. City Administrator***

Mayor Barnett reconvened into Open Session at 8:29 p.m.

**ACTION FROM EXECUTIVE SESSION**

Member Barnett, Sr. made a motion to authorize the City Attorney to continue negotiations on the current lawsuit City of Sansom Park v. Aron Benjamin Goins, Cause No. 096-287851-16, second by Member Sewall. Council voted unanimously to authorize the City Attorney to continue negotiations on the current lawsuit City of Sansom Park v. Aron Benjamin Goins, Cause No. 096-287851-16. Motion carried 4-0.

Member Barnett, Sr. made a motion to authorize the Mayor to appoint Angela Winkle as City Administrator effective immediately and to negotiate her contract, second by Member Bell. Council voted unanimously to authorize the Mayor to appoint Angela Winkle as City Administrator effective immediately and to negotiate her contract. Motion carried 4-0.

As there was no further business to discuss or consider, the Mayor adjourned the meeting at 8:50 p.m.

ATTEST:

\_\_\_\_\_  
Jim Barnett, Jr., Mayor

\_\_\_\_\_  
Wendy Blocker, City Secretary



# Sansom Park City Council

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## AGENDA REPORT

**Meeting Date:** October 20, 2016  
**Agenda Item:** VII-1

**Staff Contact:** Wendy Blocker  
**E-mail:** wblocker@sansompark.org

**Phone:** 817-626-3791 x-118

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**SUBJECT:** Discuss and consider adoption of Resolution No. 993-16 a Resolution of the City Council of the City of Sansom Park, Texas Designating the following positions as authorized signatories on the various bank accounts of the City of Sansom Park, Texas subject to the signatory cards on file with each financial institution, Mayor, Mayor Pro-Tem, City Administrator, City Secretary, and Accounting Clerk; specifying the individuals holding such office and/or position; providing for the removal and addition of such individuals and repealing all Resolutions in conflict with this Resolution.

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### **BACKGROUND/DISCUSSION**

We need to remove Randall Driver as a signatory on all the City bank accounts and add Angela Winkle, City Administrator and Leisa Barber, Accounting Clerk to any and all bank accounts. Resolution No. 993-16 states that bank signatories as follows: Mayor, Mayor Pro-Tem, Council Member, City Administrator, City Secretary, and Accounting Clerk.

### **FINANCIAL IMPACT**

N/A

### **RECOMMENDATION**

Staff recommends removing Randall Driver from any and all City bank accounts and adding Angela Winkle and Leisa Barber to any and all City bank accounts with signatory authority.

### **ATTACHMENT(S)**

- Resolution 993-16

**RESOLUTION NO. 993-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANSOM PARK, TEXAS DESIGNATING THE FOLLOWING POSITIONS AS AUTHORIZED SIGNATORIES ON THE VARIOUS BANK ACCOUNTS OF THE CITY OF SANSOM PARK, TEXAS SUBJECT TO THE SIGNATORY CARDS ON FILE WITH EACH FINANCIAL INSTITUTION, MAYOR, MAYOR PRO-TEM, CITY COUNCIL MEMBER, CITY ADMINISTRATOR, CITY SECRETARY, AND ACCOUNTING CLERK; SPECIFYING THE INDIVIDUALS HOLDING SUCH OFFICE AND/OR POSITION; PROVIDING FOR THE REMOVAL AND ADDITION OF SUCH INDIVIDUALS AND REPEALING ALL RESOLUTIONS IN CONFLICT WITH THIS RESOLUTION.**

**WHEREAS**, it is pertinent to the financial affairs of the City to designate the positions of Mayor, Mayor Pro-Tem, City Council Member, City Administrator, City Secretary, and Accounting Clerk as authorized signatories on various bank accounts of the City of Sansom Park, subject to the signatory cards on file with each financial institution; and

**WHEREAS**, it is beneficial to the administration of City business and financial affairs of the City that the Mayor, City Administrator and City Secretary and the person holding the such office or position, whether named in the Resolution or not, shall have access to any and all information, of any nature for each account held at the financial institutions and shall each be authorized to obtain any and all information with regard to all accounts at each institution; and

**WHEREAS**, the person holding the following office and /or position in the City, whether named in the Resolution or not, shall have access to any and all information, of any nature for each account held at the financial institution; and

**WHEREAS**, the Sansom Park City Council authorizes the following individuals to be removed as authorized signatories and the following individuals be added as authorized signatories on the various bank accounts of the City of Sansom Park, subject to the signatory cards on file with each financial institution:

**ADDING:**

1. Angela Winkle, City Administrator
2. Leisa Barber, Accounting Clerk

**REMOVING:**

1. Randall Driver, Police Chief

**WHEREAS**, it is necessary to repeal all Resolutions in conflict with this Resolution are hereby repealed.

**NOW, THEREFORE, BE IT RESOLVED**, that by the City Council of the City of Sansom Park, Texas, by copy of this Resolution, authorizes the Mayor Pro-Tem Crystal Harris to execute all necessary documentation in accordance with this Resolution.

**PASSED AND ADOPTED**, by the Sansom Park City Council on the 20<sup>th</sup> day of October 2016.

APPROVED:

\_\_\_\_\_  
Crystal Harris, Mayor Pro-Tem

ATTEST:

\_\_\_\_\_  
Wendy Blocker, City Secretary



# Sansom Park City Council

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## AGENDA REPORT

**Meeting Date:** October 20, 2016  
**Agenda Item:** Staff Reports-  
Community Development

**Staff Contact:** Ron Douglas  
**E-mail:** [rdouglas@sansompark.org](mailto:rdouglas@sansompark.org)  
**Phone:** 817-626-3791 ext.104

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**SUBJECT:** Monthly Report; October 2016

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### Water System

Staff repaired three water leaks this month. 48 new meters were installed in September/October.

Two main breaks were repaired (One on Skyline and one on Korth), one service line replaced on Calloway

### Sewer System

Jetting and degreasing the system as needed.

### Storm Water

We purchased a new 3' ditching bucket to clean out the ditches to facilitate the runoff waterways.

### Streets

Repairing potholes as needed. Preparing scope of work for this coming year with the Tarrant County.

### Public works staff

The staff completed 269 service calls as well as completing meter reads, cutoff's, and re-instates. Staff has been mowing and weed eating when time permits in town and on the medians. Staff constructed a rock wall around the siren tower and are preparing for the Christmas Parade. Staff has been keeping tabs on the housing project and services in the area to make sure we avoid any issues during construction. No issues to report on at this time.

JOB CODE	ISSUED THIS PERIOD				PRIOR ORDERS				TOTAL	
	ISSUED	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	VOIDED	OUTSTANDING	COMPLETED	OUTSTANDING	
CE	0	0	0	0	97	9	0	97	0	
CFL	11	10	0	1	596	10	2	606	3	
CON	11	11	0	0	963	26	0	974	0	
CUT	56	53	3	0	3,602	376	0	3,655	0	
CUTOFF	7	7	0	0	989	170	0	996	0	
DISC	0	0	0	0	1,173	14	0	1,173	0	
GR	0	0	0	0	15	2	0	15	0	
GS	0	0	0	0	63	1	0	63	0	
HG	0	0	0	0	169	4	0	169	0	
INFO	0	0	0	0	896	61	0	897	1	
MISC	2	1	0	1	896	61	0	897	1	
MRR	40	40	0	0	2,681	56	0	2,721	0	
OCC	8	8	0	0	399	10	0	407	0	
OCCUPANT CHANGE	8	8	0	0	399	10	0	407	0	
REIN	44	42	1	1	2,775	76	0	2,817	1	
REINSTATE	1	1	0	0	18	1	0	19	0	
SC	1	0	1	0	207	9	0	207	0	
SEWER SERVICE CHANGE	1	0	1	0	207	9	0	207	0	
SEWER METER SWAP	66	66	0	0	474	40	0	540	0	
SWAP	66	66	0	0	474	40	0	540	0	
WO	22	16	0	6	500	15	17	516	23	
WORK ORDER	22	16	0	6	500	15	17	516	23	
** GRAND TOTALS **	269	255	5	9	15,617	880	19	15,872	28	



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# Sanson Park City Council

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## AGENDA REPORT

### POLICE DEPARTMENT SEPTEMBER 2016

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**9/1/2016**

5200 Block of Jacksboro Hwy – **CRIMINAL MISCHIEF**: A subject's vehicle was damaged (keyed) in the parking lot of a local business.

5300 Block of Calloway – **BURGLARY HABITATION**: Unknown subject(s) illegally entered a residence and removed items without the owner's consent.

5100 Block of Jacksboro Hwy – **DELIVERY OF MARIJUANA**: A traffic stop resulted in a subject being arrested for Possession with intent to deliver marijuana.

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**9/2/2016**

5100 Block of Buchanan – **THEFT OF PROPERTY/FIREARM**: Known subject stole property and a firearm from a resident without the owner's consent. .

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**9/3/2016**

5700 Block of Azle Ave – **PUBLIC INTOXICATION**: A disturbance resulted in a male begin cited and released to a sober party when found to be intoxicated in a public place.

5500 Block of Jacksboro Hwy – **BURGLARY BUILDING**: Unknown subject(s) illegally entered a place of business and removed items without the owner's consent.

5900 Block of Jacksboro Hwy – **POSSESSION OF A CONTROLLED SUBSTANCE AND IDENTIFYING INFORMATION**: The report of a disturbance led to the arrest of a subject for being in possession of drugs and other person's identifying information.

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**9/4/2016**

5600 Block of Jacksboro Hwy – **MAJOR ACCIDENT**: A collision occurred between two vehicles. 1 person sustained minor injuries.

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**9/6/2016**

2200 Block of Roberts Cut-Off – **MAJOR ACCIDENT**: A collision occurred between two vehicles. 1 person sustained minor injuries.

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# Sanson Park City Council

## AGENDA REPORT

**POLICE DEPARTMENT** SEPTEMBER 2016

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**9/7/2016**

5800 Block of Graham – **EVADING ARREST W/VEHICLE:** A subject fled from police in a motorcycle during a traffic stop. He was apprehended and charged.

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**9/8/2016**

5800 Block of Isabell – **BURGLARY HABITATION:** Unknown subject(s) illegally entered a person's home and removed items without consent. .

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**9/9/2016**

5500 Block of Andover - **CRIMINAL MISCHIEF <\$100:** A subject resisted being placed under arrest for Public Intoxication, Criminal Mischief, and was also charged with being in possession of drug paraphernalia.

5200 Block of Jacksboro Hwy – **BURGLARY BUILDING:** Unknown subject(s) illegally entered a place of business and removed items without the owner's consent.

5200 Block of Cowden – **DECEASED PERSON:** A resident was located deceased in his/her residence, of apparent natural causes.

5400 Block of Scoggins – **CRIMINAL TRESPASS:** A known subject was located at a residence he had previously been criminal trespassed from.

5100 Block of Buchanan – **THEFT OF PROPERTY:** A known subject removed items from a residence without the owner's consent.

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**9/10/2016**

5800 Block of Jacksboro Hwy – **ASSAULT CAUSING BODILY INJURY:** A patron at a local bar was assaulted by a known subject.

6100 Block of Jacksboro Hwy – **POSSESSION OF A DANGEROUS DRUG & MARIJUANA:** A traffic stop resulted in the driver being arrested when he/she was found in possession of pills without a prescription and possession of marijuana.

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# Sanson Park City Council

## AGENDA REPORT

POLICE DEPARTMENT SEPTEMBER 2016

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**9/11/2016**

5500 Block of Buchanan – **AUTO/PEDESTRIAN HIT & RUN ACCIDENT**: A subject was struck by a vehicle and the vehicle driver failed to stop.

5400 Block of Buchanan – **ASSAULT BY CONTACT**: Two juveniles were involved in an altercation.

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**9/12/2016**

2800 Block of Roberts Cut-off – **POSSESSION OF DRUG PARAPHERNALIA**: A traffic stop resulted in the driver being arrested when he was found to be in possession of drug paraphernalia; he resisted arrest and was additionally charged with the resisting.

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**9/14/2016**

5500 Block of Korth – **ASSAULT AGAINST DISABLED / ASSUALT CAUSES BODILY INJURY**: Two male subjects were involved in an altercation where one was punched and the other was bitten.

5500 Block of Korth – **THEFT OF PROPERTY**: A Resident reported a bicycle stolen.

5500 Block of Andover – **CRIMINAL MISCHIEF**: A resident's vehicle was vandalized.

5600 Block of Jacksboro Hwy – **MAJOR ACCIDENT**: Two vehicles were involved in a collision with minor injuries.

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**9/15/2016**

5700 Block of Calloway – **THEFT OF PROPERTY**: A dog was reported to have been stolen from a residence.

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**9/16/2016**

5500 Block of Jacksboro Hwy – **THEFT OF PROPERTY**: A subject removed items from a local business without the owner's consent.

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# Sanson Park City Council

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## AGENDA REPORT

POLICE DEPARTMENT SEPTEMBER 2016

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**9/17/2016**

5700 Block of Graham – **AGG ASSAULT DW**: Two individuals were involved in an altercation and one subject was struck with a weapon causing injury.

5300 Block of Jacksboro Hwy – **CRIMINAL MISCHIEF**: A business window was broken.

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**9/18/2016**

5700 Block of Jacksboro Hwy – **DRIVING WHILE INTOX BAC $\geq$ 0.15**: A traffic stop resulted in the driver being arrested for DWI.

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**9/19/2016**

5700 Block of La Barranta – **INDECENCY W/CHILD SEX CONTACT**: A mother reported her two children were inappropriately touched by a known person.

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**9/20/2016**

5700 Block of Buchanan – **BURGLARY HABITATION**: A residence was illegally entered and items removed without the owner's consent. .

5800 Block of Jacksboro Hwy – **MAJOR ACCIDENT**: Two vehicle were involved in a collision with minor injuries.

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**9/21/2016**

2800 Block of Skyline - **BURGLARY HABITATION**: A residence was illegally entered and items removed without the owner's consent..

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**9/23/2016**

3000 Block of Arrow – **POSSESSION OF A DANGEROUS DRUG**: A traffic stop resulted in the driver being arrested when found in possession of prescription drugs without a proper prescription.

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# Sanson Park City Council

## AGENDA REPORT

POLICE DEPARTMENT SEPTEMBER 2016

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**9/24/2016**

5200 Block of Yeary – **EVADING ARREST:** A wanted subject fled from police while they were executing an arrest warrant. .

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**9/25/2016**

NW Loop 820 / Hwy 199 – **DRIVING WHILE INTOXICATED W/OPEN CONTAINER:** A traffic stop resulted in the driver being arrested for DWI. .

5700 Block of Isabell – **ASSAULT CAUSES BODILY INJURY:**A domestic disturbance occurred and a father was struck by his daughter. .

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**9/27/2016**

5500 Block of Andover – **EMERGENCY MENTAL DETENTION:** A person in psychological crisis was transported to a local mental health facility for an evaluation.

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**9/29/2016**

3400 Block of Arrow – **DRIVING WHILE INTOXICATED:** A traffic stop resulted in the driver being arrested for DWI. .

5500 Block of Urbanview – **ASSAULT FAMILY MEMBER:** Family members were involved in a domestic disturbance and one was injured. .

2200 Block of Skyline – **DRIVING WHILE INTOXICATED BAC >=0.15:** A traffic stop resulted in the driver being arrested for DWI.

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# Sansom Park City Council

## AGENDA REPORT

POLICE DEPARTMENT SEPTEMBER 2016

### Calls-For-Service By Call Type

BEGINNING: 9/1/2016 THROUGH 9/30/2016

Total Primary: 1,2

CALL-TYPE	Primary
911 HANG-UP/OPEN - SIG 79	2
ANIMAL ORD. VIOLATION - SIG 18	6
ASSAULT (AGG) - SIG 6	1
ASSIST - SIG 63	23
ASSIST DISPATCH - 10 30	2
AUDIBLE ALARM - SIG 8	24
BEGINNING DUTY - 10 41	15
BURG. INVEST - SIG 10	2
BUSINESS CHECK - SIG 66	216
CITY ORD. VIOLATION - SIG 69	15
CLOSE PATROL - SIG 67	267
CRIMINAL MISCHIEF - SIG 53	5
DECEASED PERSON - SIG 12	0
DEMENTED PERSON - SIG 13	3
DISTURBANCE - SIG 14	13
DOMESTIC DISTURBANCE - SIG 15	8
DRUNK PERSON - SIG 19	2
EMS CALL - SIG 28	0
ENDING DUTY - 10 42	13
FEED PRISONER - 10 65	32
FIRE CALL - SIG 25	0
FOLLOW UP - SIG 70	39
FUEL - SIG 75	43
HIT AND RUN - SIG 3	1
JAIL CHECK - SIG 100	22
LOOSE ANIMALS - SIG 52	5
MAGISTRATE - 10 64	13
MAJOR ACCIDENT - SIG 2	2
MEAL BREAK - SIG 46	35
MEET - SIG 54	5
MEET COMPLAINANT - SIG 29	35
MINOR ACCIDENT - SIG 1	2
OPEN DOOR - SIG 56	2
OPEN WINDOW - SIG 57	1
OTHER - SIG 61	72



# Sanson Park City Council

## AGENDA REPORT

### POLICE DEPARTMENT SEPTEMBER 2016

OUT OF UNIT - 10 10	-	49
PARKED VEHICLE - SIG 30	-	2
	-	
PRISONER PICKUP - 10 66	-	3
PRISONER RELATED - SIG 33	-	18
PRISONER RELEASE - 10 61	-	15
SERVICE UNIT - SIG 49	-	4
SHOTS FIRED - SIG 77	-	5
SPECIAL ASSIGNMENT - SIG 80	-	17
STOLEN VEHICLE - SIG 60	-	2
SUSPICIOUS PERSON - SIG 38	-	30
SUSPICIOUS VEHICLE - SIG 39	-	15
THEFT INVESTIGATION - SIG 40	-	13
Traffic	-	171
VEHICLE RELEASE - 10 62	-	18
WARRANT SERVICE - SIG 64	-	3
WELFARE CHECK - 10 91	-	5

### Jail Booking Summary

Total Arrests: 25

White – 15    Black – 2    Hispanic – 8    Asian – 0    Unknown – 0    Other – 0

Male – 19    Female – 6

### POLICE DEPARTMENT – SUMMARY

During the month Officers stopped 171 vehicles.

The members of the department wrote 39 citations.

Officers impounded a total of 26 motor vehicles.

The Police department handled 1,296 calls for service.

Officers responded to 25 false alarm calls.

A total of 25 arrests were made during the month.



# Sanson Park City Council

## AGENDA REPORT

### POLICE DEPARTMENT SEPTEMBER 2016

New cases – 54  
Cases Closed – 2  
Cleared by arrest – 11  
Cases suspended – 14  
Cleared exceptionally – 8  
Cases filed – 14  
Warrants written – 0  
SO Registering with SPPD – 14

4 DWI and 10 Drug Possession arrests were made in the month of September.

### ANIMAL CONTROL

Animal Control Officer Scott provided the following report:

Call type handled by the ACO during the month:

Loose Animals	23
Ordinance Violation(s)	3
Animal Bites	1
Follow Up Invest.	4

Total number of calls 31

Below is the number of animals that were housed at our city shelter:

Cats	4 (All were feral)
Dogs	9
Other Animals	2

Total number of animals taken to the animal shelter 16

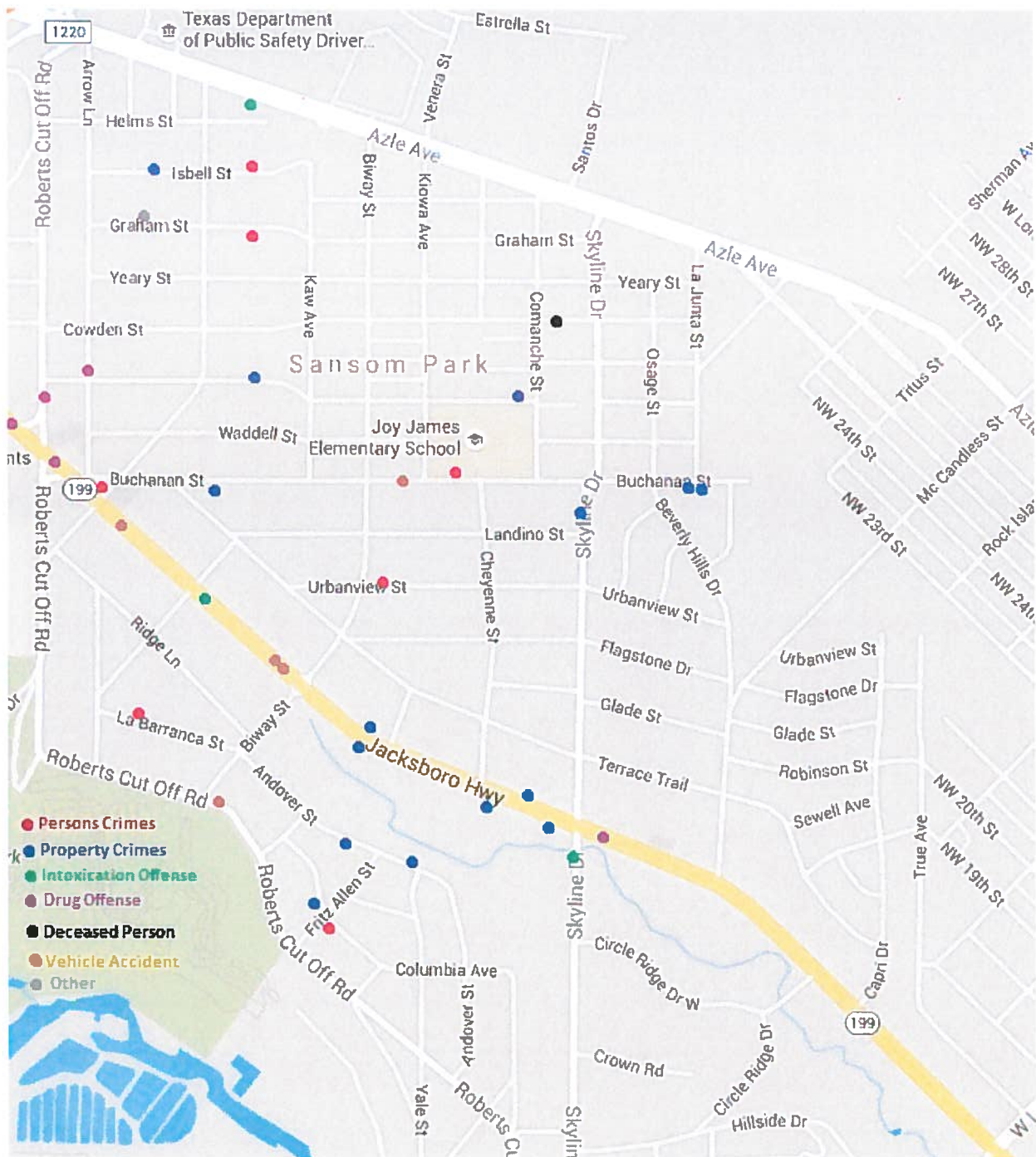
Citations Issued 0



# Sanson Park City Council

## AGENDA REPORT

POLICE DEPARTMENT SEPTEMBER 2016





## SANSOM PARK FIRE DEPARTMENT

5500 Buchanan St. Sansom Park, Texas 7611

Phone (817) 984 -1408

FAX (817) 984 -1409

1 October 2016

MEMORANDUM FOR: City Council, City of Sansom Park

Subject: City Council Report

1. The Sansom Park FD is submitting the following information for the Monthly City Council Meeting.

a. National Fire Incident Report System (NFIRS)

❖ Structure Fire – 0	Brush Fire – 0
❖ Vehicle Fire – 0	Rubbish Fire – 0
❖ Dumpster Fire – 0	Rescue – 1
❖ EMS excluding MVC – 42	MVC w/Injuries – 6
❖ MVC w/out injuries – 4	Gas Leak – 2
❖ Unauthorized Burning – 1	Police Assist – 2
❖ Power Line Down – 0	Assist Invalid – 2
❖ Cancelled en route – 12	False Alarm – 3

Total Calls – 75

Structure fires

2. Major Events – New AFG opens on October 11<sup>th</sup>; New engine will be requested. Attending Firehouse Expo in October

3. The following subjects were covered during training for the Sansom Park Fire Department:

- ❖ Sept 24<sup>th</sup> – Live burn training at TCC

Allen J. Richards  
Fire Chief/ Licensed Paramedic  
Sansom Park FD  
Cell: 214 704-7764