

MINUTES OF THE CITY COUNCIL REGULAR SESSION HELD Thursday, October 6, 2016 at 7:00 p.m. in the City Council chambers, 5705 Azle Ave., Sansom Park, Texas.

City Council Members Present: Jim Barnett, Jr., Mayor
Donna Bell, Place 1
Jerry Sewall, Place 2
Jim Barnett, Sr., Place 3
Tanya Gregory, Place 4

City Staff Present: Angela Winkle, Interim City Administrator
Wendy Blocker, City Secretary
Ron Douglas, Community Development Director
Will Wilkerson, Interim Police Chief

Absent: Crystal Harris, Mayor Pro-Tem
Lee Thomas, City Attorney
Allen Richards, Fire Dept.

CALL TO ORDER

Mayor Jim Barnett, Jr. called regular meeting to order at 7:00 pm with a quorum present.

INVOCATION

Invocation was given by Jim Barnett, Sr.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance and the Texas Pledge were both recited.

PUBLIC INPUT

There was none.

MAYOR AND CITY COUNCIL REPORTS AND PRESENTATIONS

Interim Police Chief Will Wilkerson to provide information regarding National Take Back participation for Sansom Park residents.

Interim Police Chief Wilkerson advised Council that Sansom Park Police Department would be participating in the National Take Back which allows residents to rid of their prescription or non-prescription medications which are in pill form no needles, sharps or liquids will be accepted. The event will be held at the Sansom Park Fire Department on Saturday, October 22, 2016 from 10am to 2pm.

CONSENT AGENDA

Items on the Consent Agenda are routine and administrative in nature. As such, these items are considered for approval by a single motion and vote without discussion. Council Members can remove an item or items from the agenda, so it can be considered separately, and/or add any item to be considered as part of the Consent Agenda.

1. Consider approval of the Regular meeting minutes held on September 15, 2016, as presented. Member Jim Barnett, Sr. made a motion to approve the consent agenda, second by Member Jerry Sewall. Council voted unanimously to approve the consent agenda as presented. Motion carried 4-0.

PUBLIC HEARINGS

1. a. Hold a public hearing to receive public input on amending Appendix “A” of the Sansom Park Code of Ordinances, Master Fee Schedule; by adding various fees and amending Article A8.00 Utility Fees Water and Sewer Rates.

Mayor Barnett opened the public hearing at 7:12 p.m.

As there was no public input Mayor Barnett closed the public hearing at 7:13 p.m.

b. Discuss and consider adoption of Ordinance No. 515-16 an Ordinance of the City Council of the City of Sansom Park, Texas, Amending Appendix “A” of the Sansom Park Code of Ordinances, Master Fee Schedule; by adding various fees and amending Article A8.00 Utility Fees Water and Sewer Rates; providing for Severability, providing a Repealing clause; providing for Publication; and providing an Effective date.

Member Tanya Gregory made a motion to adopt Ordinance No. 515-16 for water rates effective January 3, 2017 (January 2017 billing), second by Member Donna Bell. Council voted unanimously to adopt Ordinance No. 515-16 an Ordinance of the City Council of the City of Sansom Park, Texas, Amending Appendix “A” of the Sansom Park Code of Ordinances, Master Fee Schedule; by adding various fees and amending Article A8.00 Utility Fees Water and Sewer Rates; providing for Severability, providing a Repealing clause; providing for Publication; and providing an Effective date. Motion carried 4-0.

NEW CITY BUSINESS

1. Discuss and consider adoption of Resolution No. 990-16 a Resolution adopting Purchasing Policy and Procedures for the Employees of the City; and providing an effective date.

Mayor Barnett advised that Eddie Peacock the City Accountant has reviewed this policy and allow staff to conform with recommendations from the auditors on making purchases over certain dollar amounts and supervisors approval. Reducing check writing will save money and time for the accounting department in coding all transactions and having a report for tracking purchases for each department.

Member Barnett Sr. made a motion to adopt Resolution No. 990-16 effective October 6, 2016, second by Member Gregory. Council voted unanimously to adopt Resolution No. 990-16 a Resolution adopting Purchasing Policy and Procedures for the Employees of the City; and

providing an effective date. Motion carried 4-0.

2. Discuss and consider adoption of Resolution No. 991-16 a Resolution adopting Public Information Act Policy and Procedures for the Employees of the City; and providing an effective date.

Interim City Administrator Angela Winkle advised Council that having this policy in place for staff to have procedures in fulfilling a public information request. Interim Chief Police Wilkerson added at this time police officer's are not required to list their personal address to their drivers' license.

Member Barnett, Sr. made a motion to adopt Resolution No. 991-16 effective October 6, 2016, second by Member Gregory. Council voted unanimously to adopt Resolution No. 991-16 a Resolution adopting Public Information Act Policy and Procedures for the Employees of the City; and providing an effective date. Motion carried 4-0.

3. Discuss and consider adoption of Resolution No. 992-16 a Resolution adopting a procedure to waive the late fee on a water account by making an application to request the Waiver of Penalties (Late Fees) on Water Accounts for Elderly Persons.

Member Barnett, Sr. made a motion to adopt Resolution No. 992-16, second by Member Gregory. Council voted unanimously to adopt Resolution No. 992-16 a Resolution adopting a procedure to waive the late fee on a water account by an application to request the Waiver of Penalties (Late Fees) on Water Accounts for Elderly Persons. Motion carried 4-0.

4. Discuss and consider approving the annual Holiday Schedule, as designated in the City of Sansom Park Personnel Manual, Section 500.007 Holidays.

Mayor Barnett advised he and Angela will implement a policy that will allow police department and fire department to use their holidays at anytime approved by supervisors of each department as long as they are exhausted during the current fiscal year.

Member Gregory made a motion to approve the annual holiday schedule, second by Member Sewall. Council voted unanimously to approve the annual holiday schedule, as designated in the City of Sansom Park Personnel Manual, Section 500.007 Holidays. Motion carried 4-0.

EXECUTIVE SESSION

Mayor Barnett convened into Executive Session at 7:45 p.m.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071 -

1. City of Sansom Park v. Aron Benjamin Goins, Cause No. 096-287851-16, in the District Court of Tarrant County, Texas, 96th Judicial District.

B. Personnel Matters (the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of Public Officers or Employees) Pursuant to Section 551.074 -

1. City Administrator

Mayor Barnett reconvened into Open Session at 8:29 p.m.

ACTION FROM EXECUTIVE SESSION

Member Barnett, Sr. made a motion to authorize the City Attorney to continue negotiations on the current lawsuit City of Sansom Park v. Aron Benjamin Goins, Cause No. 096-287851-16, second by Member Sewall. Council voted unanimously to authorize the City Attorney to continue negotiations on the current lawsuit City of Sansom Park v. Aron Benjamin Goins, Cause No. 096-287851-16. Motion carried 4-0.

Member Barnett, Sr. made a motion to authorize the Mayor to appoint Angela Winkle as City Administrator effective immediately and to negotiate her contract, second by Member Bell. Council voted unanimously to authorize the Mayor to appoint Angela Winkle as City Administrator effective immediately and to negotiate her contract. Motion carried 4-0.

As there was no further business to discuss or consider, the Mayor adjourned the meeting at 8:50 p.m.

ATTEST:

Wendy Blocker
Wendy Blocker, City Secretary

Crystal Harris
Jim Barnett, Jr., Mayor

