

**MINUTES OF THE CITY COUNCIL REGULAR SESSION HELD** Thursday, April 20, 2017 at 7:00 p.m. in the City Council chambers, 5705 Azle Ave., Sansom Park, Texas.

***City Council Members Present:*** Jim Barnett, Jr., Mayor  
Crystal Harris, Mayor Pro-Tem  
Donna Bell, Place 1  
Jerry Sewall, Place 2  
Jim Barnett, Sr., Place 3  
Tanya Gregory, Place 4

***City Staff Present:*** Lee Thomas, City Attorney  
Angela Winkle, City Administrator  
Wendy Blocker, City Secretary  
Ron Douglas, Community Development Director  
Allen Richards, Fire Dept.  
Will Wilkerson, Police Chief

***Absent:*** None

**CALL TO ORDER**

Mayor Pro Tem Crystal Harris called the regular meeting to order at 7:00 pm with a quorum present and Mayor Barnett entered the meeting at 7:27pm.

**INVOCATION**

Invocation was given by Jim Barnett, Sr.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance and the Texas Pledge were both recited.

**PUBLIC INPUT**

There was none.

**MAYOR AND CITY COUNCIL REPORTS AND PRESENTATIONS**

City Secretary administered Oath of Office to Sansom Park Fire Department personnel and Chief Richards presented badges for the Fire Department for the pinning ceremony. Chief Wilkerson administered the Oath of Office to new police officer McGee. Chief Wilkerson presented to Council the following promotions for the police department; Officer Clark is now patrol sergeant, Officer Eardley is now patrol corporal and James Averitt is now the dispatch supervisor.

## **CONSENT AGENDA**

*Items on the Consent Agenda are routine and administrative in nature. As such, these items are considered for approval by a single motion and vote without discussion. Council Members can remove an item or items from the agenda, so it can be considered separately, and/or add any item to be considered as part of the Consent Agenda.*

- 1. Consider approval of the Regular meeting minutes held on March 2, 2017, as presented.**
  
- 2. Consider approval of Ordinance No. 520-17 an Ordinance of the City Council of the City of Sansom Park, Texas, Amending Appendix "A" of the Sansom Park Code of Ordinances, Fee Schedule; Amending Article A8.00 Utility Fees, Section A8.001 Water/Sewer Department Fees, Sewer Tap Impact Fees; and providing for severability, providing a repealing clause; providing for publication; and providing an effective date.**
  
- 3. Consider approval of an annual Agreement for Continuing Disclosure Services between the City of Sansom Park and FSC Continuing Disclosure Services, a Division of Hilltop Securities Inc. and authorizing the City Administrator to execute said Agreement.**
  
- 4. Consider adoption of Resolution No. 1002-17, a Resolution Authorizing continued participation with the Steering Committee of Cities served by Oncor; and authorizing the payment of .11 cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC.**
  
- 5. Consider approval of the Quarterly Investment report for period ending March 31, 2017.**

Member Jim Barnett, Sr. made a motion to approve the consent agenda, second by Member Tanya Gregory Sewall. Council voted unanimously to approve the consent agenda as presented. Motion carried 5-0.

## **NON-ACTION ITEMS**

- 1. Discuss the signed Petition for the installation of a speed bump in the 3400 block of NW 26<sup>th</sup> Street.**

Chief Wilkerson addressed Council as to the concerns from citizens regarding the installation of a speed bump in 3400 block of NW 26<sup>th</sup> Street. The police department has been patrolling the area but has not had many citations as we all know the presence of patrol cars would reduce speed and awareness. Chief Wilkerson after researching the area has suggested that a couple of alternatives could be put in place like a rumble strip which is also used on Roberts Cut Off to keep the drivers alert; another alternative would be the installation of a larger stop sign or an LED stop sign which the cost is substantially higher than normal stop signs. However, the City Engineer would conduct a study of the roadway prior to making any determination of what type of deterrent would be needed. Chief Wilkerson will continue to keep this area on the radar and update Council as needed.

## PUBLIC HEARINGS

**1a. Hold a public hearing to receive public input on an amendment to Chapter 14, "Zoning" of the Code of Ordinances of the City of Sansom Park by revising Section 7.1 Development and Construction Standards; Sub Section 7.1.2-Minimum Design Standards; Single-Family and Two Family Residential Zoning Districts 5(A) "Roof Materials" to amend the description of Roof Materials.**

Mayor Pro-Tem Harris opens the public hearing at 7:21pm.

City Administrator Angela Winkle addressed Council that there has been inquiries on the definitions of metal roofs and this update would help with the clarification on which type of metal roofs are allowed by the Ordinance.

As there was no public input Mayor Pro-Tem Harris closes the public hearing at 7:25pm.

**b. Discuss and consider adoption of Ordinance No. 521-17 an Ordinance of the City Council of the City of Sansom Park, Texas, Amending Chapter 14, "Zoning" of the Code of Ordinances of the City of Sansom Park by revising Section 7.1 Development and Construction Standards; Sub Section 7.1.2-Minimum Design Standards; Single-Family and Two Family Residential Zoning Districts 5(A) "Roof Materials" to amend the description of Roof Materials; providing for Severability, providing a Repealing clause; providing for Publication; and providing an Effective date.**

Member Barnett, Sr. made a motion to adopt Ordinance No. 521-17, second by Member Jerry Sewall. Council voted unanimously to adopt Ordinance No. 521-17 an Ordinance of the City Council of the City of Sansom Park, Texas, Amending Chapter 14, "Zoning" of the Code of Ordinances of the City of Sansom Park by revising Section 7.1 Development and Construction Standards; Sub Section 7.1.2-Minimum Design Standards; Single-Family and Two Family Residential Zoning Districts 5(A) "Roof Materials" to amend the description of Roof Materials; providing for Severability, providing a Repealing clause; providing for Publication; and providing an Effective date. Motion carried 5-0.

**2a. Hold a public hearing to receive public input on the 43rd Year Community Development Grant Program (CDBG) for the City of Sansom Park, Texas funded by the U.S. Department of Housing and Urban Development (HUD) and administered through Tarrant County Community Development and Housing. Project funding will be utilized to make improvements to the City of Sansom Park waterworks system.**

Mayor Pro-Tem Harris opens the public hearing at 7:26pm.

City Engineer, Greg Saunders addressed the Council and gave details to the application for the 43<sup>rd</sup> CDBG for the City of Sansom Park. The installation of this water line will help the flow of water to, from and across Jacksboro Hwy.

Mayor Jim Barnett, Jr. joined the meeting at 7:27pm.

As there was no public input Mayor Pro-Tem Harris closed the public hearing at 7:31pm.

**b. Discuss and consider adoption of Resolution No. 1001-17 a Resolution of the City Council of the City of Sansom Park, Texas, authorizing the submission of a Texas Community Development Program Application to the 43<sup>RD</sup> Year Tarrant County Development Block Grant and authorizing the City Administrator to act as the City's executive officer and authorized representative in all matters pertaining to the City's participation in the Community Development Program.**

Member Barnett, Sr. made a motion to adopt Resolution No. 1001-17, second by Member Sewall. Council voted unanimously to adopt Resolution No. 1001-17 a Resolution of the City Council of the City of Sansom Park, Texas, authorizing the submission of a Texas Community Development Program Application to the 43<sup>rd</sup> Year Tarrant County Development Block Grant and authorizing the City Administrator to act as the City's executive officer and authorized representative in all matters pertaining to the City's participation in the Community Development Program. Motion carried 5-0.

### **NEW BUSINESS**

**1. Discuss and consider adoption of Resolution No.999-17 a Resolution of the City of Sansom Park approving the sale of certain real property; being all that certain Lot 9 in Block 2 of Broadview Acres, an addition to Tarrant County, Texas and being more particularly described in that certain Deed of Records in Volume 5759, Page 133 of the Deed Records of Tarrant County, Texas also known as 5720 Isbell Street.**

City Attorney, Lee Thomas advised Council that this property was foreclosed on due to delinquent taxes and therefore struck off to the City of Sansom Park. The approval of this sale would also go to Castleberry ISD and Tarrant County, et al. The property is occupied at this time; however the fire chief stated that this house is a hazard to the family's health and safety due to the windows being boarded up and the current conditions to this property.

Mayor Pro-Tem Harris made a motion to adopt Resolution No. 999-17, second by Member Gregory. Council voted unanimously to adopt Resolution No. 999-17 a Resolution of the City of Sansom Park approving the sale of certain real property; being all that certain Lot 9 in Block 2 of Broadview Acres, an addition to Tarrant County, Texas and being more particularly described in that certain Deed of Records in Volume 5759, Page 133 of the Deed Records of Tarrant County, Texas also known as 5720 Isbell Street. Motion carried 3 ayes 1 nay and 1 abstention.

**2. Discuss and consider adoption of Resolution No.1000-17 a Resolution of the City of Sansom Park approving the sale of certain real property; Lot 2, Block 5; out of Broadview Acres, situated in the City of Sansom Park, Tarrant County, Texas and located within the Castleberry Independent School District, as shown by Deed of Record in Volume 9760, Page 2160, of the Deed Records of Tarrant County, Texas also known as 5733 Isbell Street.**

Mayor Barnett advised Council of this property which was also struck off to the City from a tax foreclosure sale of delinquent taxes.

Member Sewall made a motion to adopt Resolution No. 1000-17, second by Member Barnett, Sr. Council voted unanimously to adopt Resolution No. 1000-17 a Resolution of the City of Sansom Park approving the sale of certain real property; Lot 2, Block 5; out of Broadview Acres, situated in the City of Sansom Park, Tarrant County, Texas and located within the Castleberry Independent School District, as shown by Deed of Record in Volume 9760, Page 2160, of the Deed Records of Tarrant County, Texas also known as 5733 Isbell Street. Motion carried 5-0.

**3. Discuss and consider adoption of Ordinance No. 522-17, an Ordinance modifying Ordinance 52 (Adopted 04/11/57) Sec. 12.03.041 School Zones of the City of Sansom Park Codification of Ordinance relating to speed limits and any prior modifications of Sec. 12.03.041 Ordinance 52; creating all offenses; providing a severability clause; providing a penalty for violations hereof; providing a savings clause; providing for publication in the official newspaper; and providing an effective date.**

Mayor Barnett directs Chief Wilkerson to address Council on this item. Chief Wilkerson said that the school district has requested the times are changed to allow traffic to remain with the speed limit during the times when school is session for arrival and dismissal of students especially for Joy James Elementary. The Ordinance 522-17 will amend the school zone times to reflect 7:30am – 8:30am and 3:00pm – 4:00pm.

Member Sewall made a motion to adopt Ordinance No. 522-17, second by Member Barnett, Sr. Council voted unanimously to adopt Ordinance No. 522-17 an Ordinance modifying Ordinance 52 (Adopted 04/11/57) Sec. 12.03.041 School Zones of the City of Sansom Park Codification of Ordinance relating to speed limits and any prior modifications of Sec. 12.03.041 Ordinance 52; creating all offenses; providing a severability clause; providing a penalty for violations hereof; providing a savings clause; providing for publication in the official newspaper; and providing an effective date. Motion carried 5-0.

**4. Discuss and consider adoption of Resolution No. 1003-17, a Resolution of the City of Sansom Park, Texas suspending the April 21, 2017, effective date of Oncor Electric Delivery Company's requested rate change to permit the City time to study the request and to establish reasonable rates; approving cooperation with the Steering Committee of Cities served by Oncor to hire legal and consulting services and to negotiate with the Company and direct any necessary litigation and appeals; finding that the meeting at which this Resolution is passed is open to the public as required by Law; requiring notice of this Resolution to the Company and legal counsel for the Steering Committee.**

City Administrator Angela Winkle addressed Council that the adoption of Resolution No. 1003-17 would suspend the rate increase which Oncor is taking effective April 21, 2017 and allow the steering committee time to establish reasonable rates for the city.

Member Barnett, Sr. made a motion to adopt Resolution No. 1003-17, second by Member Donna Bell. Council voted unanimously to adopt Resolution No. 1003-17 a Resolution of the City of Sansom Park, Texas suspending the April 21, 2017, effective date of Oncor Electric Delivery Company's requested rate change to permit the City time to study the request and to establish reasonable rates; approving cooperation with the Steering Committee of Cities served by Oncor to hire legal and consulting services and to negotiate with the Company and direct any necessary litigation and appeals; finding that the meeting at which

this Resolution is passed is open to the public as required by Law; requiring notice of this Resolution to the Company and legal counsel for the Steering Committee. Motion carried 5-0.

**5. Discuss and consider a nomination from the Sansom Park Economic Development Corporation4B Board of Directors to appoint Aaron Lerma to fill a vacancy for Board Member of the Sansom Park Economic Development Corporation4B Board of Directors.**

Mayor Barnett advised Council that due to the passing of Hector Lerma of the EDC Board of Directors; Hector's son, Aaron Lerma reached out to Jack Thompson, the Director of the EDC Board and he submitted application. The EDC Board approved the application and pending the approval of Council for Aaron Lerma to fill the vacancy.

Mayor Pro-Tem Harris made a motion to approve Aaron Lerma to fill the vacancy for the EDC Board of Directors, second by Member Gregory. Council voted unanimously to approve the nomination from the Sansom Park Economic Development Corporation4B Board of Directors to appoint Aaron Lerma to fill a vacancy for Board Member of the Sansom Park Economic Development Corporation4B Board of Directors. Motion carried 5-0.

**6. Discuss and consider adoption of Resolution No. 1004-17, a Resolution of the City Council of Sansom Park, Texas, Authorizing the purchase of a Spartan Fire Engine for the Sansom Park Fire Department not to exceed \$460,000 and authorizing the City Administrator to act as the City's Executive Officer and Authorized Representative in all matters pertaining to the City's purchase of this Fire Engine.**

Mayor Barnett advised Council that the fire engine is no longer in service and we are in an emergency situation to replace the fire engine and also fit into our budget. Fire Chief Richards addressed Council as to the status of the engine which he is purchasing from Spartan and until the engine is ready for delivery the City of River Oaks has allowed us to use their reserve engine. This new engine will give us another point towards our current ISO rating of 3 and with other upgrades throughout the City this will put us closer to receiving a rating of 2. Chief Richards will be conducting a "push-in" ceremony on June 3, 2017 at 9:00am to allow Council and local business owners to participate in the ceremony.

Member Barnett Sr. made a motion to adopt Resolution No. 1004-17, second by Mayor Pro-Tem Harris. Council voted unanimously to adopt Resolution No. 1004-17 a Resolution of the City Council of Sansom Park, Texas, Authorizing the purchase of a Spartan Fire Engine for the Sansom Park Fire Department not to exceed \$460,000 and authorizing the City Administrator to act as the City's Executive Officer and Authorized Representative in all matters pertaining to the City's purchase of this Fire Engine. Motion carried 5-0.

**ITEMS OF COMMUNITY INTEREST**


*Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees, or citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety.*

City Secretary, Wendy Blocker thanked the Council and People Reaching People for all their help in making the Easter Eggstravaganza a huge success. There were hundreds of children that went home with several Easter eggs, balloons and fun from the petting zoo and train. Also, the 2017 Christmas in the Park will be set for Saturday, December 2, 2017. Chief Wilkerson advised that the annual National Drug Take Back will be on Saturday, April 29, 2017 from 10:00am – 2:00pm at the Sansom Park Fire Dept.

As there was no further business to discuss or consider, Mayor Barnett adjourned the meeting at 8:11 p.m.

ATTEST:

  
Wendy Blocker, City Secretary

  
Jim Barnett, Jr., Mayor

